Indian Journal of Aerospace Medicine
Guidelines for Authors

1. Indian Journal of Aerospace Medicine (IJASM) publishes original articles, case reports, review articles, editorials, contemporary issues, letters to editor, book reviews and other scientific information related to aviation disciplines of medical sciences.

2.Contents of the IJASM are covered by copyright. Articles are accepted for publication with the understanding that their contents, all or in part, have not been published and will not be published elsewhere, except in the abstract form or with the consent of the Editor. IJASM does not accept any responsibility for the statements made by the authors. The Editorial Board has the right to introduce such changes in the articles as may be considered necessary for effectiveness of communication.

3. Following CERTIFICATES (single copy) must accompany the articles:

(a) Certificate from Authors (One Page)

(i) Certified that I/we have not used any information or material from official documents graded ‘restricted’ and above or any ‘classified’ information obtained in my/our official capacity in the preparation of the article title........................................

(ii) Certified that this manuscript contains no matter that is libelous or otherwise unlawful, or invades individual privacy or infringes on any proprietary rights.

(iii) All authors certify that they have made substantive and intellectual contributions to the article and assume public responsibility for its content.

(iv) It is also certified that none of the material in this manuscript has been published previously or is currently under consideration for publication elsewhere

________________ __________ __________
First Author Second Author Other Authors
Date Date Date

b) Certificate from OC/CO/ Head of the Institution where study has been carried out. (One Page)

Certified that I have no objection to the publication of the article titled ............................................................... written by........................, study for which has been carried out in this institution.

Place & date __ Signature with official Stamp

4. MANUSCRIPT:

(a) Must be typed, in double space throughout, on one side of good quality white bond paper of size 22 x 28 cm or A4 size with 3 cm margin on both sides. Words should not be hyphenated at the end of a line.

(b) Three copies, including the original, of the typescript should be submitted along with 3 sets of illustrations and the entire text in MS Word format on a CD/DVD.

(c) Alternatively the articles may be submitted online in MS Word format to ijas@isam-india.org along with illustrations and figures. The office of IJASM be apprised on tele +91-80-25224131 Mon-Fri, about submission and any further queries.
(d) Authors must retain a copy of all the above material, as the Journal cannot be held responsible for its loss due to any reason.

(e) The material should be enclosed in a large envelope, super scribed ‘Article for publication - Not to be Folded’, and sent under registered cover to Executive Editor, Indian Journal of Aerospace Medicine, Institute of Aerospace Medicine, IAF, Vimanapura POST Bangalore-560 017 (Karnataka). The details of the sender along with qualifications, present appointment, postal address, email id and contact numbers is to be ensured.

(f) At the same time a soft copy may be mailed to the email id as above along with scanned copies of the certificates.

5. PROCESSING: Material received for publication will be acknowledged. The article may be reviewed by referees. When required, one copy of the typescript, suitably modified, will be sent to the principal author for revision by mail / email and resubmission in duplicate. Accepted articles will be published in their turn. Reprints (at least 10) of each article will be sent free of cost to the FIRST author. Articles not accepted for publication will be conveyed to the author by ordinary post / email / fax, and the office copy shall be destroyed.

6. AUTHORSHIP: should be restricted to persons who have sufficient contributions to:-

(a) Conception and design or analysis and interpretation of data

(b) Drafting the article or revising critically

(c) Final approval of the article to be published. All conditions must be ideally met. The order of authorship should be a joint decision of all the co-authors.

7. TYPESCRIPT: The typescript comprises (a) title page (b) abstract and key words (c) text (d) references (e) tables (f) legends for illustrations and (g) illustrations. All these must start on separate pages and in the above order. Pages should be numbered consecutively beginning with the title page.

(a) Title page: Gives the title of the article, a short title for page heading, type of article (original article, case report etc), name(s) of the author(s), affiliations of author(s), place of work, names and addresses of the authors (including PIN code and FAX). Ideally, the title should be of about maximum 60 characters. It should have no abbreviations. Names of all the authors with highest academic degree must be typed one below the other with proper footnote marks after the name. Affiliations (with corresponding footnote marks at the beginning) and addresses of authors should be typed as footnotes only. The following footnote marks should be used in the order given *, +, #, **, ++, ##.

(b) Abstract and keywords: The abstract is a synopsis of the main article in about 200 words and gives an opportunity to the author to induce the reader to go through the article. It must give the purpose, methods, results, and conclusions of the study, giving facts and not descriptions. Speculative surmises and references to other works on the subject should not be included. Avoid abbreviations. No abstract is required for case reports. Below the abstract, give not more than 5 key words using terms from Medical Subject Headings list of Index Medicus.

(c) Text: The text should be divided into sections, e.g. Introduction, Material & Methods, Results and Discussion. Each should have its
individuality and must not be mixed with others. Ensure that all references, tables and figures are cited in the text.

(d) **Reference:** Responsibility of accuracy of the references lies entirely with the authors. References should be listed in the order in which they are cited in the text. They should be indicated by Arabic numerals enclosed in square brackets, for example [2], on the line of the text and not above the line. Ensure that all the references cited in the text are included in the list and vice versa. List all authors when 6 or less; when 7 or more, give only first 6 and add et al. One word names of Journals, and names of un-indexed journals, should be given in full. e.g. Cancer, Gastroenterology, Surgery. For correct abbreviations of the journals refer to the last *Index Medicus*. Do not use full stops in abbreviations of journal names. Representative examples are given below. Please note that initials of names have no periods; the year follows the periodical’s, or publisher’s name; Editorial, Abstract, etc. appears in parenthesis; both beginning and ending page numbers are given.

**Journals**

(i) Standard Journal Articles


(ii) Organization as Author


(iii) No Author Given


(iv) Volume with supplement


(v) Issue with supplement


(vi) Type of article indicated as needed


(vii) Journal Paginated by Issue

Seaman WB. The case of the pancreatic pseudocyst. Hosp Pract 1981; 16 (sep) ; 24- 5.

Books and other Monographs

(viii) Personal Authors


(ix) Edtor (s) Compiler as Author


(x) Chapter in a Book


(xi) Conference Papers


(xii) Conference proceedings


(xiii) Scientific or technical report


(xiv) Monograph in series


Other Articles

(xv) Dissertation or Thesis


(xvi) Newspaper Articles


(xvii) Magazine Articles


(e) Tables: are to be typed on separate pages. They should be serially numbered in Arabic numerals (TABLE 1, TABLE 2) and a short title should specify the contents. Horizontal lines in the body of the table except between a column heading and its sub-headings should be avoided. The vertical lines separating the columns should be totally omitted. A table should not exceed two pages in length and should not contain less than four lines of data. All abbreviations should be defined in an explanatory note. Tables should be self-explanatory and should not duplicate the data in the text.

(f) Legend: to illustrations should be brief (rarely exceeding 40 words), but must explain the salient features of the illustrations.

(g) Illustrations: should be presented only if they depict something new or unusual. They should be serially numbered in the order of their mention in the text, irrespective of their nature, viz. Photograph, drawing or chart, using only the word ‘figure’ and not diagram, graph etc. Type a label indicating the top (), the short title of the article and the figure number on a piece of paper and paste it on the back of the illustration.

(h) Photographs: Unmounted black and white or coloured, glossy (not matt) printers of excellent clarity and contrast should be selected. Their size ideally should be of post card. Do not write anything on the photograph, either on the back or on the front. Do not use pins, staples or even paper clips to put the photographs together. Enclose the photos in thin cards, so that they do not get mutilated. Avoid
identifiable photographs, unless you have obtained the patients’ permission to reproduce them (a copy of which must accompany the article).

(j) Diagrams and Charts: These should be drawn on thin, white, smooth or glazed card in black ink, and not in any other colour.

8. Miscellaneous

Use metric measurements - cm, m, g, kg, nL, L, No periods, no plural form (eg. ‘10cm’ not ‘10cms’). Use ‘radiograph’, ‘radiographic’ and ‘radiographical’ not ‘x-ray’, ‘skiagram’ and ‘Roentgenogram’. ‘Significant’ should be reserved for use in the stastical sense. Avoid names and initials of the patients and dates. Avoid small articles on single individual aspect on the subject, when one larger article discussing all the aspect of the subject, carry more weight. Avoid unfamiliar abbreviations, medical jargon and passive voice. Avoid duplication and repetition of material in Results and discussion, in Tables and Text and in Text and Legends.

9. Manuscript for various types of articles:

(a) Original Articles: These are scientific communications from research workers engaged in the field of medicine. The articles pertaining to the field of military medicine than those of general interest are published on priority. Format - Abstract (See 7 (b) above). Introduction should describe the importance and aim of the study. Methods should describe the research plan, the subject and the method used in that order explaining in details the modus operandi for confirmation of disease and control of subjectivity. Data in tables or figures should not be duplicated in text; however important observations may be highlighted. Inference should be based on relevant statistical analysis. Discussion should include the limitations of the research plan, material and methods, considering both the purpose and outcome of the study. Discrepancies from previous studies should be explained.

(b) Case Reports: A case report should communicate a message that transcends the individual patient and should describe rare interesting facets of a particular disease or an unusual entity. The introductory paragraph should give general background and the specific interest of the case. In a series only one case should be described in detail and only salient features of the case should be mentioned. Discussion should highlight unusual features of the case report and should not be a review of literature.

(c) Review Article and Contemporary issues: These are invited from experts in the field. Authors are requested to consult the Editor-in-Chief for prior approval of the topic.

(d) Methods in Medicine: These are brief descriptions of a specific technique or procedure, modification of a technique, or equipment of interest and should be supported by relevant diagrams and results of clinical and/or field trials.

(e) ‘Letter to the Editor’ and replies: These should be brief offering objective and constructive criticism of published articles. These should be written on a non-letter head paper without greeting, salutation or signature. The name and affiliation should appear at the end of the letter. A short and pertinent title should be given. These should be accompanied by a covering letter.

10. Size of Text

The table below provides general guidelines regarding maximum permissible size of text as well as number of tables, figures and references.
<table>
<thead>
<tr>
<th>Type of Article</th>
<th>Text in words</th>
<th>Table and Figures</th>
<th>Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Article</td>
<td>2500</td>
<td>8</td>
<td>30</td>
</tr>
<tr>
<td>Review Article</td>
<td>3000</td>
<td>8</td>
<td>30</td>
</tr>
<tr>
<td>Contemporary Issue</td>
<td>2000</td>
<td>4</td>
<td>8</td>
</tr>
<tr>
<td>Methods in Medicine</td>
<td>1000</td>
<td>4</td>
<td>8</td>
</tr>
<tr>
<td>Case Report</td>
<td>1000</td>
<td>4</td>
<td>8</td>
</tr>
<tr>
<td>Letter</td>
<td>500</td>
<td>2</td>
<td>5</td>
</tr>
</tbody>
</table>

11. Bibliography

International Committee of Medical Journal Editors, uniform requirement for manuscripts submitted to biomedical journals. JAMA 1993; 269; 2282-6.


INDIAN SOCIETY OF AEROSPACE MEDICINE
APPLICATION FOR FELLOW/ASSOCIATE FELLOWSHIP

1. Name : ..........................................................................................................................

2. Address : ..........................................................................................................................

3. Date of Membership : ..........................................................................................................................

4. Biodata : ............................................................................................................................ (Details may be attached)

5. Details of Annual Meetings of Society attended : ............................................................................. (Details may be attached)

6. Details of other National and International conferences attended : ................................................................. (Details may be attached)

7. Research Works undertaken : ..................................................................................................................... (Details may be attached)

8. Papers Published : ............................................................................................................................. (Details may be attached)

9. Honors / Awards : ............................................................................................................................... (Details may be attached)

10. Any other Information: ..........................................................................................................................

   You wish to give

11. Associate Fellow fee is `1,000/- and Fellowship Fee is `1,500/- Payments are to be made in cash directly to the office or by cheque (Payable at Par) or Draft to “The Secretary, Indian Society of Aerospace Medicine, New Delhi”.

Date:

Place:                     Signature of Applicant

RECOMMENDATIONS BY ASSOCIATE FELLOWS / FELLOWS
We wish to become Corporate Member of the Indian Society of Aerospace Medicine. We undertake to abide by the Rules and Regulations of the Society.

Date:

Place:  

Signature of Applicant
Membership Fee

Annual Membership ₹ 2,00,000.00 (Equivalent in US $)
For Life ₹ 5,00,000.00 (Equivalent in US $)

Payments are to be made in cash directly to the office or by Cheque payable at par to “The Secretary, Indian Society of Aerospace Medicine, New Delhi”.

**Indian Journal of Aerospace Medicine**

The Journal “Indian Journal of Aerospace Medicine” is published biannually by the Society and is circulated free of cost to all members.

**ISAM Mailing Address**

The Secretary
Indian Society of Aerospace Medicine
Dte General of Medical Services (Med-8)
Air Headquarters
West Block -6,
RK Puram.
New Delhi - 110 065

Website :http://www.isam.in  
email : isam@vsnl.net

Please do inform Society Office regarding change in office / residence address.

**Decision of the Executive Committee**

Approved / not approved

Date:
Place: Secretary ISAM
INDIAN SOCIETY OF AEROSPACE MEDICINE
APPLICATION FOR LIFE MEMBERSHIP

For Official Use
Date Received .........................
Membership No......................
Acknowledged ......................

Name:.................................................................................................................................
(BLOCK LETTERS)
Qualification :......................................................................................................................

Particulars of Research: .................................................................
(Attach copies of papers Published if any) .................................................................
........................................................................................................................................
........................................................................................................................................

Address for Correspondence
Office :.................................................................................................................................
........................................................................................................................................

Residence (Present) :
........................................................................................................................................
........................................................................................................................................

Residence (Permanent) .................................................................
........................................................................................................................................

Tele No (s) :..............................................................................................................................
em@il ID (s) :..............................................................................................................................

I wish to become Life Member of the Indian Society of Aerospace Medicine. I undertake to abide by the Rules and Regulations of the Society.

Date:

Place: ..........................
Signature of Applicant
Membership Fee

Annual Membership ₹ 500/- ($ 25)
Admission Fees ₹ 250/- ($ 10)
Total ₹ 750/- ($ 35)

Life Membership Fees

Sustaining Life Membership ₹ 5000/- ($250)
Admission Fees ₹ 250/- ($10)
Total ₹ 5250/- ($ 260)

Payments are to be made in cash directly to the office or by Cheque payable at par to “The Secretary, Indian Society of Aerospace Medicine, New Delhi”.

Indian Journal of Aerospace Medicine

The Journal “Indian Journal of Aerospace Medicine” is published biannually by the Society and is circulated free of cost to all members.

ISAM Mailing Address

The Secretary
Indian Society of Aerospace Medicine
Dte General of Medical Services (Med-8)
Air Headquarters, West Block -6
RK Puram.
New Delhi - 110 065

Website : http://www.isam.in
email : isam@vsnl.net

Please do inform Society Office regarding change in office / residence address.

Decision of the Executive Committee

Approved / not approved

Date :

Place : Secretary ISAM